

**REGION 5
DIVISION CHIEF'S STEERING COMMITTEE CHARTER
2014**

MISSION STATEMENT

Provide a regional forum for field level initial attack resources and field chief officers to bring regional concerns, issues and proposals forward to the Region 5 Fire and Aviation Management Board of Directors (BoD).

GOALS and OBJECTIVES

- Facilitate information sharing and regional solution building by connecting leadership to the field with representation from Regional FAM, Line Officers, Engine Captains, Hotshots/Crews, Dozers, and Prevention Groups.
- Be responsive to issues and needs of Region 5 Field Chief Officers.
- Address issues as identified by Forest or Regional fire managers, including those in the R5 FAM Strategic Plan.
- Sponsor an annual meeting to include representation to facilitate information sharing, identifying regional issues/concerns and develop proposal for the BoD between all attendees.
- Coordinate and provide linkages with other "standing" Regional committees.
- Establish Sub-Committees/Task Groups as needed
- Propose an annual program of work to the BoD and assign to committee members to accomplish these tasks.
- Submit proposals and recommendations for consideration/action to the BoD via the BoD Representative.

Committee Membership

The Steering Committee will be composed of seven District or Zone Division Chiefs to include the Chair and Vice-Chair as well as one member from each Province in Region 5; one R5 FAM BoD member (Forest Fire Chief or Deputy); and one logistics support person.

Tenure

General tenure for all members will be three years. In the event that an existing committee member transfers into the Chair or Vice-Chair position their tenure will not exceed up to five years. For the selection of new committee members, the responsibility will lie on the vacating committee member to find his/her replacement. If outreach indicates competition, the Steering Committee will have the final vote.

Structure

The Committee will utilize a standing Chair and Vice-Chair for the purpose of conducting business. Both the Chair and Vice-Chair will be elected by the Committee. Election of the Chair and Vice-Chair will occur at the Spring Committee meeting.

Responsibilities and Duties

Chair: Responsible for overall Committee activities, including the development and implementation of decisions.

- Serves as the point of contact for the Region 5 FAM Board of Directors.
- Ensures committee meetings are conducted.
- Approves, authorizes and coordinates Committee activities.
- Responds to requests from Committee members for Regional contacts.
- Coordinates Committee representation at meetings.
- Determine which subjects or items should involve Union consultation early in the development of proposals.

Vice-Chair: In the absence of the Committee Chair, maintains functionality of the committee and assumes all duties as identified above.

Committee Members:

- Participate in meetings that will be held quarterly either in person or virtually.
- Approve established sub-committees.
- Represent the Steering Committee on Sub-Committees.
- Serves as a contact for Province District Division Chiefs.
- Mobilizes Regional workforce to accomplish Strategic Plan tasks.

Forest Fire Chief Member:

- Provides liaison with Region 5 FAM Board of Directors.
- Participates in meetings that will be held quarterly.
- Provides Forest-level Fire Management perspective.

Sub-Committees

Committee members will be assigned to coordinate and participate with Regional sub-committees assigned to the Chief Officers Steering Committee. The committee will coordinate with the Region 5 FAM Board of Directors to designate which sub-committee will be assigned to the Chief Officers Steering Committee. Acceptance of new sub-committees will be voted on by the Committee. Accepted sub-committee recommendations will be forwarded to the R5 FAM Board of Directors for action.

Current sub-committees assigned to the Division Chief Steering Committee includes:

- Hotshots
- Engines
- Prevention
- Dozers

Voting Members

In this Committee voting membership includes the following: Chair, Vice Chair and Province Representative.

Name	Province	Forest	Committee Position	Sub-Committee	Tenure Began
Ron Garcia	Central Sierra	SNF	Chair		2013
Terry Walter	Northern	KNF	Vice-Chair		2013
Alex Lane	Central Sierra	STF	Member	Engine	2011
Mike Cherry	IBET	TNF	Member	Dozer	2010
Debbie Mayer	Sierra Cascade	LNF	Member		2013
Robert Garcia	So. Cal	ANF	Member	Hotshots	2008
Pat Titus	Northern	SHF	Member	Prevention	2011
Carlton Joseph		CNF	Forest Fire Chief (BoD Rep)		n/a
			Logistical Support		

Name	Sub-Committee	Forest
Rick Noggles	Engines	LNF
John Tishner	Hotshots	MNF
Jim Miguel	Prevention	LNF
Dave Wall	Dozer	PNF

Approved By FAM BoD February 5, 2014